

<b>Lead AD</b>	<b>SD Tom Pike</b>
<b>Deputy</b>	<b>SD Richard Protheroe</b>
<b>Chair</b>	<b>Cllr Lin Martin-Haugh</b>
<b>Vice-Chair</b>	<b>Cllr Phil Bibby</b>

**Overview & Scrutiny Committee Work Programme 2023-24**  
**(Including review items, statutory Budget and Policy Framework items, and policy development items)**

<b>Scrutiny Review items 2019/20:</b> (Priority of potential scrutiny review items High/Medium/Low and suitability in 2019/20)	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting &amp; (iv) other details</b>	<b>Comment by lead Assistant Director/Deputy</b>	<b>Other Details</b>	<b>Complete ✓ x</b>
(High Priority) One off performance review of ICT	AD Technology Matt Canterford, SD Resources, Clare Fletcher & Exec Portfolio Holder Resources.	To be scheduled.  Likely to be in early 2004 to allow new AD Technology time to implement plans	(i) Initially One meeting (ii) Scope required (iii) Presentation from officers leading to a Q&A with Scrutiny Members.		The session would consider past performance (with context around past major loss of service ICT incidents provided) and plans for future systems and delivery.  Due to the security risk of the Cyber Security measures affecting a number of key ICT systems, it will be	

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					necessary for this session to be conducted in a Part II confidential meeting.	
2021 Census Data for Stevenage		To be advised/ Scheduled.	(i) One or two meetings (ii) Scope required Presentation from officers leading to a Q&A with Scrutiny Members.			

<b>Monitoring of Previous Recommendations/Actions</b>								
<b>Scrutiny items:</b>	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Number of meetings item can be covered in?</b>	<b>Expectation/ Style of meeting</b>	<b>Scoping details (whether full scope or simple scope required)</b>	<b>Other details</b>	<b>Comment by lead Assistant Director/ Deputy</b>	<b>Complete ✓ ✕</b>
Consider the Committee's Action Tracker		13 July 2023	One meeting	Members comment on the document – which may lead to further monitoring	No scope required			

Any monitoring of previous reviews will be agreed when the Committee considers the action tracker at its meeting on 13 July 2023.

<b>Statutory Budget &amp; Policy Framework Items:</b>	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Number of meetings item can be covered in?</b>	<b>Expectation/Style of meeting</b>	<b>Scoping details (whether full scope or simple scope required)</b>	<b>Other details</b>
(High Priority) The 2024/2025 HRA and Rent Setting	Clare Fletcher SD Sec 151 Officer/Executive	December 2023	Yes, covered in one meeting	Presentation by AD with supporting papers	No scoping required	

<b>Statutory Budget &amp; Policy Framework Items:</b>	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Number of meetings item can be covered in?</b>	<b>Expectation/Style of meeting</b>	<b>Scoping details (whether full scope or simple scope required)</b>	<b>Other details</b>
	Portfolio Holder for Resources					
(High Priority) Making Your Money Count Budget Options 2022/23	Clare Fletcher SD Sec 151 Officer/Executive Portfolio Holder for Resources	November 2023	Yes, covered in one meeting	Presentation by SD & AD with supporting papers	No scoping required	
(High Priority) Council Tax Support Scheme (refresh of scheme reviewed annually by Exec)	Clare Fletcher SD Sec 151 Officer & Su Tarran HoS Executive Portfolio Holder for Resources	January 2025	Yes, covered in one meeting	Presentation by SD & AD with supporting papers	No scoping required	
(High Priority) General Fund Budget and Council Tax Setting	Clare Fletcher SD Sec 151 Officer/Executive Portfolio Holder for Resources	January 2025	Yes, covered in one meeting	Presentation by SD & AD with supporting papers	No scoping required	

Portfolio Holder Advisory Group - Policy Development Items:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item covered in?	Expectation/ Style of meeting	Scope details	Other details	Complete ✓ ✕
<u>Council Tax Support Scheme and Universal Credit</u>	Clare Fletcher SD Sec 151 Officer/Su Tarran HoS/ Executive Portfolio Holder for Resources	20 June 2023	One	Lead by the SD/AD and Chaired by the Chair of O&S Opportunity for Scrutiny Members to meet with officers and the Executive Portfolio Holder to carry out some pre-scrutiny of the any proposed changes or amendments to the Council Tax Support Scheme and to discuss the content and shape of a Policy document before it is completely finalised in order to help shape the final outcome.			